

# **Kingsbridge Heights Community Center, Inc.**

**Financial Statements, Supplementary  
Schedule of Expenditures of Federal Awards  
and Supplemental Material  
Year Ended June 30, 2015**

**Kingsbridge Heights Community Center, Inc.**

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Financial Statements, Supplementary Schedule of Expenditures of Federal  
Awards and Supplemental Material  
Year Ended June 30, 2015

# Kingsbridge Heights Community Center, Inc.

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Tel: +212 885-8000  
Fax: +212 697-1299  
www.bdo.com

100 Park Avenue  
New York, NY 10017

## Independent Auditor's Report

To the Board of Directors  
Kingsbridge Heights Community Center, Inc.  
Bronx, New York

### *Report on the Financial Statements*

We have audited the accompanying financial statements of Kingsbridge Heights Community Center, Inc. ("KHCC"), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of KHCC as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.



*Report on Summarized Comparative Information*

We have previously audited Kingsbridge Heights Community Center, Inc.'s 2014 financial statements and our report, dated June 29, 2015, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Other Matters*

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental schedules of revenue and expenditures - budgeted and actual, schedule of head start expenditures, schedules of salaries, schedules of fringe benefits, schedules of fixed asset inventory, schedules of question costs, schedules of quantitative program results and schedule of pension contributions to the cultural institutions retirement system are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2016, except for Notes 5 and 12 to the financial statements for which the date is April 25, 2016, on our consideration of KHCC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KHCC's internal control over financial reporting and compliance.

*Restatement of Financial Statements*

As described in Note 12 to the financial statements, KHCC restated its financial statements for the year ended June 30, 2015 that were previously issued. Our opinion is not modified with respect to this matter.

BDO USA, LLP

March 31, 2016, except for Notes 5 and 12 for which  
the date is April 25, 2016

**Kingsbridge Heights Community Center, Inc.**

**Statement of Financial Position  
(with comparative totals for 2014)**

<i>June 30,</i>	2015	2014
	(as restated)	
<b>Assets</b>		
<b>Current:</b>		
Cash and cash equivalents (Note 3)	\$ 257,769	\$ 59,573
Accounts receivable (Note 3)	645,034	766,903
Contributions receivable, net (Notes 3 and 4)	183,773	2,222,354
Prepaid expenses	73,411	36,880
<b>Total Current Assets</b>	<b>1,159,987</b>	<b>3,085,710</b>
<b>Fixed Assets, Net (Notes 3 and 5)</b>	<b>1,009,530</b>	<b>1,051,609</b>
	<b>\$2,169,517</b>	<b>\$4,137,319</b>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities:</b>		
Accounts payable and accrued expenses	\$ 753,528	\$ 659,814
Accrued payroll and payroll related liabilities	385,356	398,827
Deferred revenue (Note 3)	3,342	25,451
Due to government agency	3,606	3,606
Notes payable, current portion (Note 9)	44,578	42,169
<b>Total Current Liabilities</b>	<b>1,190,410</b>	<b>1,129,867</b>
<b>Notes Payable, Net of Current Portion (Note 9)</b>	<b>344,826</b>	<b>354,858</b>
<b>Total Liabilities</b>	<b>1,535,236</b>	<b>1,484,725</b>
<b>Commitments and Contingencies (Notes 2, 3, 9, 10 and 11)</b>		
<b>Net Assets (Notes 3 and 7):</b>		
Unrestricted	205,592	354,260
Temporarily restricted	428,689	2,298,334
<b>Total Net Assets</b>	<b>634,281</b>	<b>2,652,594</b>
	<b>\$2,169,517</b>	<b>\$4,137,319</b>

*See accompanying notes to financial statements.*

# Kingsbridge Heights Community Center, Inc.

## Statement of Activities (with comparative totals for 2014)

Year ended June 30,

	Unrestricted	Temporarily Restricted	2015 Total	2014 Total
			(as restated)	
<b>Revenue and Other Support:</b>				
Government grants	\$ 7,759,257	\$ -	\$ 7,759,257	\$7,217,114
Private grants and contributions	180,483	534,126	714,609	608,634
Program fees	454,836	-	454,836	451,997
Medicaid revenue	349,403	-	349,403	276,086
In-kind donation (Note 6)	526,483	-	526,483	526,483
Other income	67,369	-	67,369	180,456
Net assets released from restrictions (Note 8)	2,403,771	(2,403,771)	-	-
<b>Total Revenue and Other Support</b>	<b>11,741,602</b>	<b>(1,869,645)</b>	<b>9,871,957</b>	<b>9,260,770</b>
<b>Expenses:</b>				
Program services:				
Early Headstart	1,616,180	-	1,616,180	1,686,382
Administration for Children's Services				
Headstart	163,136	-	163,136	179,648
Administration for Children Services Early				
Learn	2,815,976	-	2,815,976	2,750,720
Parent and Child Preventive Services	433,689	-	433,689	1,347,827
Crime Victims Board	220,671	-	220,671	205,568
Office for People With Developmental				
Disabilities	315,863	-	315,863	268,387
Universal Pre-Kindergarten Services	480,075	-	480,075	1,675
Child Sexual Abuse Treatment and Prevention	153,596	-	153,596	132,074
Department of Youth and Community				
Development	456,248	-	456,248	144,880
Summer Camp	54,093	-	54,093	63,011
OCFS-TANF	3,648	-	3,648	-
CACFP	950,128	-	950,128	733,208
Other programs	848,093	-	848,093	765,208
<b>Total Program Services</b>	<b>8,511,396</b>	<b>-</b>	<b>8,511,396</b>	<b>8,278,588</b>
Supporting services:				
Management and general	1,376,381	-	1,376,381	1,013,221
Fundraising	211,829	-	211,829	225,856
<b>Total Supporting Services</b>	<b>1,588,210</b>	<b>-</b>	<b>1,588,210</b>	<b>1,239,077</b>
<b>Total Expenses</b>	<b>10,099,606</b>	<b>-</b>	<b>10,099,606</b>	<b>9,517,665</b>
<b>Change in Net Assets Before Net Income From Special Events</b>	<b>1,641,996</b>	<b>(1,869,645)</b>	<b>(227,649)</b>	<b>(256,895)</b>
<b>Net Income (Loss) From Special Events:</b>				
Special events:				
Gross receipts	180,434	-	180,434	85,789
Less: Direct costs to donors	(26,098)	-	(26,098)	(18,064)
<b>Net Income From Special Events</b>	<b>154,336</b>	<b>-</b>	<b>154,336</b>	<b>67,725</b>
<b>Change in Net Assets Before Change in Reserve for Capital Funding Contributions</b>	<b>1,796,332</b>	<b>(1,869,645)</b>	<b>(73,313)</b>	<b>(189,170)</b>
<b>Change in Reserve for Capital Funding Contributions (Note 4)</b>	<b>(1,945,000)</b>	<b>-</b>	<b>(1,945,000)</b>	<b>-</b>
<b>Change in Net Assets</b>	<b>(148,668)</b>	<b>(1,869,645)</b>	<b>(2,018,313)</b>	<b>(189,170)</b>
<b>Net Assets, Beginning of Year</b>	<b>354,260</b>	<b>2,298,334</b>	<b>2,652,594</b>	<b>2,841,764</b>
<b>Net Assets, End of Year</b>	<b>\$ 205,592</b>	<b>\$ 428,689</b>	<b>\$ 634,281</b>	<b>\$2,652,594</b>

*See accompanying notes to financial statements.*

Kingsbridge Heights Community Center, Inc.

Statement of Functional Expenses  
(with comparative totals for 2014)

Year ended June 30,

	Program Services														Supporting Services			2015 Total	2014 Total
	Early Headstart	Administra- tion for Children's Services Headstart	Administra- tion for Children's Services Early Learn	Parent and Child Preventive Services	Crime Victims Board	Office for People with Develop- mental Disabilities	Universal Pre-Kinder- garten Services	Child Sexual Abuse Treatment and Prevention	Department of Youth and Community Development	Summer Camp	OCFS TANF	CACFP	Other Programs	Total Program Services	Management and General	Fund- raising	Total Supporting Services		
	(as restated)																		
<b>Expenses:</b>																			
Personnel costs	\$ 978,111	\$ 6,651	\$1,519,530	\$285,764	\$202,597	\$292,564	\$405,899	\$104,204	\$410,940	\$22,359	\$ 3,648	\$124,234	\$409,454	\$4,765,955	\$ 959,059	\$182,610	\$1,141,669	\$ 5,907,624	\$5,883,305
Food, clothing and other purchased material	69,005	-	33,771	15,910	4,147	956	60,352	300	15,110	4,362	-	228,316	39,669	471,898	53,308	6,398	59,706	531,604	456,828
Facility related expense (Note 5)	33,748	150,322	84,390	120,128	3,706	110	3,925	31,408	24,964	682	-	-	219,864	673,247	9,599	14,072	23,671	696,918	744,983
Support and other purchased services	464,886	-	1,175,212	6,193	10,221	22,233	9,170	7,324	5,121	26,690	-	597,200	175,817	2,500,067	334,608	8,463	343,071	2,843,138	2,314,412
Depreciation and Amortization	70,430	6,163	3,073	5,694	-	-	729	10,360	113	-	-	378	3,289	100,229	19,807	286	20,093	120,322	118,137
<b>Total</b>	<b>\$1,616,180</b>	<b>\$163,136</b>	<b>\$2,815,976</b>	<b>\$433,689</b>	<b>\$220,671</b>	<b>\$315,863</b>	<b>\$480,075</b>	<b>\$153,596</b>	<b>\$456,248</b>	<b>\$54,093</b>	<b>\$ 3,648</b>	<b>\$950,128</b>	<b>\$848,093</b>	<b>\$8,511,396</b>	<b>\$1,376,381</b>	<b>\$211,829</b>	<b>\$1,588,210</b>	<b>\$10,099,606</b>	<b>\$9,517,665</b>

See accompanying notes to financial statements.

# Kingsbridge Heights Community Center, Inc.

## Statement of Cash Flows (with comparative totals for 2014)

<i>Year ended June 30,</i>	2015	2014
	(as restated)	
<b>Cash Flows From Operating Activities:</b>		
Change in net assets	\$(2,018,313)	\$(189,170)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation and amortization	120,322	118,137
Bad debt expense	97,847	32,274
Change in reserve for capital funding contributions	1,945,000	-
(Increase) decrease in:		
Accounts receivable	24,022	(165,721)
Contributions receivable	93,581	1,355
Prepaid expenses	(36,531)	(24,914)
Increase (decrease) in:		
Accounts payable and accrued expenses	93,714	255,716
Accrued payroll and payroll related liabilities	(13,471)	88,920
Deferred revenue	(22,109)	(17,499)
Due to governmental agency	-	(113,895)
<b>Net Cash Provided By (Used In) Operating Activities</b>	<b>284,062</b>	<b>(14,797)</b>
<b>Cash Flows From Investing Activities:</b>		
Purchase of fixed assets	(78,243)	(63,144)
<b>Cash Flows From Financing Activities:</b>		
Repayment of notes payable	(7,623)	(39,885)
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>198,196</b>	<b>(117,826)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<b>59,573</b>	<b>177,399</b>
<b>Cash and Cash Equivalents, End of Year</b>	<b>\$ 257,769</b>	<b>\$ 59,573</b>
<b>Supplemental Disclosure of Cash Flow Information:</b>		
Cash paid for interest	\$ 28,000	\$ 25,048

*See accompanying notes to financial statements.*

# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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### 1. Nature of Organization

Kingsbridge Heights Community Center, Inc. ("KHCC" or the "Organization") was organized as a New York State not-for-profit corporation to provide a community-based and directed social service center in the Kingsbridge section of the Bronx, City of New York, that will promote and improve the economic and social welfare, and increase the accessibility of social services to the community.

### 2. Financial Condition Evaluation by Management

For the periods subsequent to June 30, 2015, KHCC has experienced severe liquidity and cash flow issues. KHCC had entered into two notes payable agreements, which carry balloon payments of a total of \$277,404 due in March 2017.

In response to the Financial Condition issue, management has already implemented the following actions and intends to continue to implement additional processes and procedures when deemed necessary.

Management plans to reduce administrative and overhead costs starting in the fiscal year ending June 30, 2016 and continuing into the fiscal year ending June 30, 2017. Administrative personnel costs will be eliminated in the fiscal year ending June 30, 2016 and will not be replaced. Management believes that these reductions will reduce overall administrative expenses by \$307,000 through December 2016. Management also plans to reduce non-personnel related administrative and overhead costs through KHCC to bring total agency costs in line with projected sources or revenue.

In March 2016, management borrowed \$98,700 from a new government funding source, to be paid back in installments through reductions of monthly reimbursement. This loan will help alleviate short-term cash flow needs. This option is available to management in the future. Additionally, KHCC plans to refinance the terms of the notes payable noted above in order to avoid balloon payment.

Management has also replaced the Fiscal executive position with an outsourced business consulting firm, staffed with certified public accountants. Management believes that this will increase efficiency of the Fiscal office through increased budget control, accurate and timely reporting to the Board of Directors and tighter cash flow processes.

### 3. Summary of Significant Accounting Policies

#### *(a) Basis of Presentation*

The financial statements have been prepared on an accrual basis. In the statement of financial position, assets are presented in order of liquidity or conversion to cash and liabilities are reflected in order of their maturity resulting in the use of cash, respectively.

#### *(b) Financial Statement Presentation*

The classification of KHCC's net assets and its support, revenue and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of three classes of net assets, permanently restricted, temporarily restricted, and unrestricted, be displayed in a statement of financial position and that the amounts of change in each of those classes of net assets be displayed in a statement of activities.

# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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These classes are defined as follows:

**Permanently Restricted** - Net assets resulting from contributions and other inflows of assets whose use by KHCC is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of KHCC.

**Temporarily Restricted** - Net assets resulting from contributions and other inflows of assets whose use by KHCC is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of KHCC pursuant to those stipulations.

**Unrestricted** - The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

### *(c) Cash and Cash Equivalents*

KHCC considers all highly liquid instruments with original maturities of three months or less to be cash and cash equivalents.

### *(d) Fixed Assets*

Expenditures in excess of \$1,000 which enhance the value of fixed assets are capitalized. Fixed assets are stated at cost or, if donated, at fair market value at date of the gift. Fixed assets acquired under the terms of grant provisions, title to which reverts to the grantor at the termination of the contract, are recorded as an asset in the unrestricted fund.

Depreciation is computed over the estimated useful lives of the assets by the straight-line method for financial reporting purposes as follows:

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Buildings and improvements	5 - 25 years
Furniture and equipment	5 - 7 years

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### *(e) Impairment of Long-Lived Assets*

Long-lived assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. If such assets are deemed to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value. Assets to be disposed of are reported at the lower of the carrying amount or fair value less costs to sell. There were no impairment losses for the years ended June 30, 2015.

### *(f) Contributions and Pledges*

Contributions and unconditional promises to give are recorded as revenue when either unsolicited cash is received or when donors make a promise to give. Contributions received are classified as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. All contributions are considered to be for unrestricted use unless specifically restricted by the donor.

### *(g) Income Taxes*

KHCC was incorporated in the State of New York and is exempt from Federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for income taxes in the accompanying financial statements. In addition, KHCC has been determined by the Internal Revenue Service (the "IRS") not to be a "private foundation" within

# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for 2015.

Under Accounting Standards Codification ("ASC") 740, an organization must recognize the financial statement effects of a tax position taken for tax return purposes when it is more likely than not that the position will not be sustained upon examination. KHCC does not believe it has taken any material uncertain tax positions and, accordingly, it has not recorded any liability for unrecognized tax benefits. KHCC has filed for and received income tax exemptions in the jurisdictions where it is required to do so. For the year ended June 30, 2015, there was no tax provision, interest, or penalties recorded or included in the statement of activities. KHCC is subject to routine audit by a taxing authority. As of June 30, 2015, KHCC was not subject to any examination by a taxing authority. KHCC believes it is no longer subject to income tax examinations for the years prior to 2012.

### *(h) Revenue Recognition*

KHCC receives a substantial portion of its revenue for services provided to approved clients from third-party reimbursement agencies; primarily U.S. Department of Health and Human Services ("DHHS"), NYC Administration for Children Services ("ACS"), New York State Office for People with Developmental Disabilities ("OPWDD"), NYC Department of Youth and Community Development ("DYCD"), New York State Office of Children and Family Services ("OCFS") and New York State Department of Health ("DOH").

Revenue from governmental grants is recognized as the expenditures for each contract are incurred. Revenue from fees for service programs is recognized as they are earned (services are provided daily and/or monthly). All contracts or grant monies received in excess of revenue earned are recorded as deferred revenue on the statement of financial position.

Reimbursements are subject to audit and retroactive adjustment by the respective third party fiscal intermediary. Revenue from retroactive adjustments is recognized in the year the adjustments are made.

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2014-09, "Revenue from Contracts with Customers", which supersedes nearly all existing revenue recognition guidance under U.S. GAAP. The core principle of ASU 2014-09 is to recognize revenues when promised goods or services are transferred to customers in an amount that reflects the consideration to which an entity expects to be entitled for those goods or services. ASU 2014-09 defines a five-step process to achieve this core principle and, in doing so, more judgment and estimates may be required within the revenue recognition process than are required under existing U.S. GAAP.

For nonpublic entities the standard is effective for annual periods beginning after December 15, 2017, and interim periods therein, using either of the following transition methods: (i) a full retrospective approach reflecting the application of the standard in each prior reporting period with the option to elect certain practical expedients, or (ii) a retrospective approach with the cumulative effect of initially adopting ASU 2014-09 recognized at the date of adoption (which includes additional footnote disclosures). KHCC is currently evaluating the impact of the pending adoption of ASU 2014-09 on its financial statements and has not yet determined the method by which it will adopt the standard in 2019.

# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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### *(i) Use of Estimates*

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Actual results could differ from those estimates.

### *(j) Provision for Doubtful Accounts*

KHCC does not provide an allowance for doubtful accounts. Doubtful accounts are written off as they are deemed by management to be uncollectible. All accounts receivable, as stated in the financial statements, are deemed by KHCC management to be fully collectible.

### *(k) Comparative Financial Information*

The financial statements include certain prior year summarized comparative information. Accordingly, such information should be read in conjunction with the prior year financial statements from which the summarized information was derived. With respect to the statement of activities, the prior year information is not presented by net asset class. With respect to the statement of functional expenses, the prior year expenses by expense classification are presented in total rather than by functional category. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America.

### *(l) Concentration of Credit Risk*

Financial instruments which potentially subject KHCC to concentration of credit risk consist primarily of cash and cash equivalents, in excess of Federal Deposit Insurance Corporation ("FDIC") insurance limits. The financial institutions have strong credit ratings and management believes that credit risk related to these accounts is minimal.

### *(m) Functional Allocation of Expenses*

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

## **4. Contributions Receivable, Net**

Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of the estimated future cash flow. Conditional promises to give are not included as support until such time as the conditions are substantially met.

During 2015, management re-evaluated the valuation of its contributions receivable restricted for the construction of a new building. Based on the nature of the restrictions and the underlying liquidity issues the Organization is facing discussed in Note 2, KHCC has determined that it cannot currently meet the restriction requirements. As such, the Organization has recorded a full reserve of the receivable balance which resulted in a decrease in net temporary restricted assets of \$1,945,000 for the year ended June 30, 2015.

At June 30, 2015, the realizable value of the contributions receivable is \$183,773. All amounts are due in one year or less.

# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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### 5. Fixed Assets, Net (as Restated)

Fixed assets, net, stated at cost, consist of the following:

*June 30, 2015*

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Land	\$ 61,500
Building and improvements	1,707,880
Furniture and equipment	886,766
Construction in progress	2,280
	<hr/> 2,658,426
Less: Accumulated depreciation and amortization	(1,648,896)
	<hr/> \$ 1,009,530

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Depreciation expense for the year ended June 30, 2015 was \$120,322. The estimated cost to complete construction in progress is approximately \$2,000,000.

### 6. In-kind Donation

KHCC occupies some space for program and administrative services provided at no cost by the New York City Parks Department. An estimate for the fair value of this space has been recorded as revenue and corresponding expense on the statement of activities. For the year ended June 30, 2015, in-kind revenue and expense was \$526,483 and is recorded as in-kind donation and program services expense, respectively.

### 7. Temporarily Restricted Net Assets

Temporarily restricted net assets were available for the following purposes at June 30, 2015:

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College/teens	\$175,106
Changing futures	198,333
Capital grant	50,000
Other programs	5,250
	<hr/> \$428,689

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### 8. Net Assets Released From Restrictions

Temporarily restricted net assets that were released from donor restrictions are as follows:

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After school	\$ 7,548
College/teens	283,144
Time-restricted	168,079
Reserve for capital funding contributions	1,945,000
	<hr/> \$2,403,771

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# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

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### 9. Notes Payable

On March 21, 2012, KHCC entered into two notes payable agreements with a financial institution for \$250,000 and \$233,698, respectively. The terms of the notes call for monthly payments including interest of \$2,722 and \$2,544, respectively. Both notes carry an interest rate of 5.49% and are due on March 21, 2017. The notes payable are secured by business assets of KHCC. Principal balances as of June 30, 2015 are \$183,412 and \$171,452.

Expected principal payments are as follows:

<i>Year ending</i>	
2016	\$ 44,578
2017	310,280
Total	\$354,858

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### 10. Pension Plan

KHCC sponsors a profit-sharing plan and trust covering all employees who have attained 12 consecutive months of employment. Contributions are determined as a percentage of each eligible employee's base salary and all employees are fully vested in their contributions. Pension expense for the year ended June 30, 2015 was \$43,812.

### 11. Commitments and Contingencies

On September 28, 2010, KHCC entered into a license agreement with the Parks Department of the City of New York (the "Department"). Under the terms of this agreement, KHCC is entitled to operate its programs at the Kingsbridge Heights Community Center (the "Center"). Under the agreement, KHCC is responsible for the maintenance of the Center. The agreement is terminable upon twenty five days notice at the discretion of the Department or KHCC.

### 12. Restatement of Financial Statements

Subsequent to the issuance of these financial statements, the Organization discovered an error in the reporting of its Medicaid revenues and depreciation expense on the statement of activities and statement of functional expenses, respectively. The following is a summary of the effect of the restatements on net assets reported at June 30, 2015:

Net assets at June 30, 2015, as previously reported	\$ 995,637
Net deficit attributable to overstatement of Medicaid revenues	(346,041)
Net deficit attributable to understatement of expenses	(15,315)
Net assets at June 30, 2015, as restated	\$ 634,281

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# Kingsbridge Heights Community Center, Inc.

## Notes to Financial Statements

The effect on the Organization's change in net assets reported in the previously issued June 30, 2015 financial statements is summarized as follows:

Change in Net Assets	As Previously Reported	Adjustments	As Restated
Medicaid revenue	\$ 695,444	\$(346,041)	\$ 349,403
Total revenue and other support	10,217,998	(346,041)	9,871,957
Early Head Start expenses	1,612,505	3,675	1,616,180
Parent and Child Preventive Services expenses	422,049	11,640	433,689
Total program service expenses	8,496,081	15,315	8,511,396
Total expenses	10,084,291	15,315	10,099,606
Change in net assets before net income from special events	133,707	(361,356)	(227,649)
Change in net assets before change in reserve for capital funding contributions	288,043	(361,356)	(73,313)
Change in net assets	(1,656,957)	(361,356)	(2,018,313)

The effect on the Organization's financial position reported in the previously issued June 30, 2015 financial statements is summarized as follows:

	As Previously Reported	Adjustments	As Restated
Accounts receivable	\$ 991,075	\$(346,041)	\$ 645,034
Total current assets	1,506,028	(346,041)	1,159,987
Fixed assets, net	1,024,845	(15,315)	1,009,530
Unrestricted net assets	566,948	(361,356)	205,592
Total net assets	995,637	(361,356)	634,281
Total liabilities and net assets	2,530,873	(361,356)	2,169,517

### 13. Subsequent Events

In March 2016, management borrowed \$98,700 from a government funder, to be paid back in installments through reductions of monthly reimbursement. This loan will be used to help alleviate short-term cash flow needs.

KHCC's management has performed subsequent events procedures through March 31, 2016, which is the date the financial statements were available to be issued and there were no subsequent events requiring adjustment to the financial statements.

# Kingsbridge Heights Community Center, Inc.

## Schedule of Expenditures of Federal Awards

*Year ended June 30, 2015*

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Pass-through Number	Federal Expenditures
<b>U.S. Department of Agriculture:</b>			
Passed through New York State Department of Health:			
Child and Adult Care Food Program	10.558	4938	\$ 681,575
Child and Adult Care Food Program	10.558	3308	240,565
<b>Total U.S. Department of Agriculture</b>			<b>922,140</b>
<b>U.S. Department of Education:</b>			
Passed through New York State Higher Education Services Corporation:			
College Access Challenge Grant Program	84.378A	C112313	150,928
<b>Total U.S. Department of Education</b>			<b>150,928</b>
<b>U.S. Department of Health and Human Services:</b>			
Passed through New York State Office of Children and Family Services:			
Temporary Assistance for Needy Families	93.558	C-026076	30,507
Passed through New York City Department of Youth and Community Development:			
Community Services Block Grant	93.569	810801	64,949
Passed through New York City Administration for Children's Services:			
Child Care and Development Block Grant	93.575	20131406993	1,669,133
Passed through New York City Administration for Children's Services:			
Head Start	93.600	02CH9902	1,371,779
Passed through New York City Administration for Children's Services:			
Social Services Block Grant	93.667	15-GP-Kings-BX	82,324
Social Services Block Grant	93.667	15-FTR-Kings-BX	74,662
<b>Subtotal CFDA# 93.667</b>			<b>156,986</b>
Passed through New York State Department of Health:			
Maternal and Child Health Services Block Grant to the States	93.994	C-026614	6,115
<b>Total U.S. Department of Health and Human Services</b>			<b>3,299,469</b>
<b>U.S. Department of Justice:</b>			
Passed through New York State Crime Victims Board:			
Crime Victim Assistance	16.575	C-100,302	180,018
<b>Total U.S. Department of Justice</b>			<b>180,018</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$4,552,555</b>

*See accompanying notes to schedule of expenditures of federal awards.*

# Kingsbridge Heights Community Center, Inc.

## Notes to Schedule of Expenditures of Federal Awards

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### 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the Federal grant activity of KHCC under programs of the federal government for the year ended June 30, 2015. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Government and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of KHCC, it is not intended to and does not present the financial position, changes in net assets, or cash flows of KHCC.

### 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-Profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.



## Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

The Board of Directors  
Kingsbridge Heights Community Center, Inc.  
Bronx, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Kingsbridge Heights Community Center, Inc. ("KHCC"), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2016, except for Notes 5 and 12 to the financial statements for which the date is April 25, 2016.

### *Internal Control Over Financial Reporting*

In planning and performing our audit of the financial statements, we considered KHCC's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of KHCC's internal control. Accordingly, we do not express an opinion on the effectiveness of KHCC's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs as 2015-001, we identified a certain deficiency in internal control that we consider to be a material weakness.



### *Emphasis of Matter on Internal Control Over Financial Reporting*

In our report dated March 31, 2016, we did not identify any deficiencies in internal control that we consider to be material weaknesses in internal control over financial reporting as of June 30, 2015. Subsequent to March 31, 2016, KHCC identified a material misstatement in its financial statements for the year ended June 30, 2015, requiring restatement of such financial statements as described in Note 12. Management restated its financial statements. Accordingly, our report on KHCC's internal control over financial reporting as of June 30, 2015 herein is different from that in our previously issued report.

### *Compliance and Other Matters*

As part of obtaining reasonable assurance about whether KHCC's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### *KHCC's Response to Findings*

KHCC's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. KHCC's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### *Purpose of This Report*

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, LLP

March 31, 2016, except for Notes 5 and 12  
for which the date is April 25, 2016



## **Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by OMB Circular A-133**

To the Board of Directors  
Kingsbridge Heights Community Center, Inc.  
Bronx, New York

### **Report on Compliance for Each Major Federal Program**

We have audited Kingsbridge Heights Community Center, Inc.'s ("KHCC") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of KHCC's major federal programs for the year ended June 30, 2015. KHCC's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of KHCC's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about KHCC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of KHCC's compliance.

#### ***Opinion on Each Major Federal Program***

In our opinion, KHCC complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.



### *Report on Internal Control Over Compliance*

Management of KHCC is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered KHCC's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of KHCC's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

BDO USA, LLP

March 31, 2016

# Kingsbridge Heights Community Center, Inc.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2015

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### Section 1. Summary of Auditor's Results

#### Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?  Yes  No
- Significant deficiency(ies) identified?  Yes  None reported
- Noncompliance material to financial statements noted?  Yes  No

#### *Federal Awards Section*

Internal control over major programs:

- Material weakness(es) identified?  Yes  No
- Significant deficiency(ies) identified?  Yes  None reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, section .510(a)?

Yes  No

Identification of major programs:

[CFDA Number/Contract Number]	Name of Federal Program or Cluster
CFDA #16.575	Crime Victim Assistance
CFDA #93.600	Head Start
CFDA #93.575	Child Care Development Block Grant

Dollar threshold used to distinguish between Type A and Type B programs:

\$300,000

Auditee qualified as low-risk auditee?

Yes  No

### Section 2. Financial Statement Findings

#### *Internal Control Over Financial Reporting and Instances of Non-Compliance*

#### 2015-001 Material Misstatement of Financial Statements (Material Weakness)

**Criteria** - In accordance with §\_\_ .310(a), the auditee shall prepare financial statements that reflect its financial position, results of operations or changes in net assets, and, where appropriate, cash flows for the fiscal year audited.

**Condition** - The financial statements, as previously issued, contained an error in the reporting of medicaid revenues on the statement of activities.

# Kingsbridge Heights Community Center, Inc.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2015

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**Effect** - The effect of the restatement on the change in net assets and financial position are presented in Note 12 to the financial statements.

**Cause** - Financial reporting error.

**Recommendation** - It is recommended that KHCC ensure that all journal entries are properly recorded in the financial statements.

**Views of Responsible Officials and Planned Corrective Actions** - There is a review process in place and KHCC does not anticipate any future occurrences.

### Section 3. Federal Award Findings and Questioned Costs

There were no findings and questioned costs for federal awards (as defined in section .510(a) of OMB Circular A-133 that are required to be reported.

### Section 4. Status of Prior Year Findings of Noncompliance

#### Federal Programs

#### Internal Control over Compliance and Instances of Non-Compliance

#### 2014-001 Reporting (Significant Deficiency)

#### Information on Federal Program(s)

1. CFDA #16.575 Crime Victim Assistance
2. CFDA #93.600 Head Start

**Criteria** - The audit package and the data collection form shall be submitted 30 days after receipt of the auditor's reports, or 9 months after the end of the fiscal year end date - whichever comes first, unless a longer period is agreed to in advance by the cognizant or oversight agency for audit.

**Condition** - KHCC did not submit the audit package and data collection by the required deadline.

**Questioned Costs** - Not determinable.

**Context** - This is a condition identified per review of KHCC's compliance with specified requirements.

**Effect** - If the audit reporting package required by the OMB Circular A-133 is not received within 9 months of an entity's fiscal year end, a hold will be placed on outstanding and future federal funds.

**Cause** - Due to turnaround of the management, KHCC did not provide OMB Circular A-133 audit documentation in a timely matter.

# Kingsbridge Heights Community Center, Inc.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2015

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**Recommendation** - We recommend that KHCC ensures compliance with the reporting requirements of OMB Circular A-133.

**Views of Responsible Officials and Planned Corrective Actions** - In accordance with OMB Circular A-133, going forward, we ensure that we will submit the audit reporting package within 9 months of our fiscal year end.

**Current Status** - Management has reorganized its reporting structure which has facilitated closer monitoring of required filings. Future data collection forms will be filed on time in accordance with the requirements of OMB Circular A-133 Subpart C.

Kingsbridge Heights Community Center, Inc.

Early Learn  
Schedule of Revenues and Expenditures - Budget and Actual  
Budget ID Number: FY14EL-0614

Year ended June 30, 2015

Budget Categories	ACS Funded								Not ACS Funded						
	Budget				Actual EarlyLearn				Actual						
	EarlyLearn	Child Care	Child Care UPK	FCCN	Head Start	Head Start UPK	CTL	Total EarlyLearn	Variance	Questioned Cost	CACFP	In-kind Contribution (Head Start)	Sponsor's Contribution (Other than Head Start)	Other Funding Source	Depreciation
<b>Revenues:</b>															
EarlyLearn revenue	\$4,704,085	\$691,479	\$37,233	\$1,300,883	\$794,551	\$156,449	\$-	\$2,980,595	\$1,723,490	\$-	\$-	\$-	\$-	\$-	\$-
Other revenue (disability, interest, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CACFP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parent fees	-	21,657	1,280	151,071	24,665	5,353	-	204,026	(204,026)	-	-	-	-	-	-
In-kind contribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sponsor's contribution	-	-	-	-	-	-	-	-	-	-	-	-	72,695	-	-
Other funding source revenue	-	-	-	-	-	-	-	-	-	-	161,193	178,521	-	-	-
<b>Total Revenues</b>	<b>4,704,085</b>	<b>713,136</b>	<b>38,513</b>	<b>1,451,954</b>	<b>819,216</b>	<b>161,802</b>	<b>-</b>	<b>3,184,621</b>	<b>1,519,464</b>	<b>-</b>	<b>161,193</b>	<b>178,521</b>	<b>72,695</b>	<b>-</b>	<b>-</b>
<b>Expenditures:</b>															
<b>Personnel costs:</b>															
Salaries	1,718,717	449,286	25,997	123,563	512,763	108,848	-	1,220,457	498,260	-	17,768	134,845	58,342	-	-
Salaries - COLA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FICA	154,483	38,730	2,184	13,135	44,312	9,157	-	107,518	46,965	-	1,318	11,341	4,201	-	-
FICA - COLA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Unemployment insurance	44,675	11,451	648	4,271	13,097	2,717	-	32,184	12,491	-	323	3,365	1,459	-	-
Pension	218,555	35,464	1,509	2,179	41,527	6,425	-	87,104	131,451	-	50	7,934	758	-	-
Pension - COLA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NYC MCTMT	-	1,721	99	499	1,966	413	-	4,698	(4,698)	-	54	512	-	-	-
Workers' compensation insurance	-	3,508	182	2,605	4,045	765	-	11,105	(11,105)	-	282	947	817	-	-
Health insurance	337,882	47,442	2,091	23,385	55,411	8,887	-	137,216	200,666	-	1,723	10,978	7,118	-	-
Substitutes	9,172	-	-	-	-	-	-	-	9,172	-	-	-	-	-	-
<b>Total Personnel Costs</b>	<b>2,483,484</b>	<b>587,602</b>	<b>32,710</b>	<b>169,637</b>	<b>673,121</b>	<b>137,212</b>	<b>-</b>	<b>1,600,282</b>	<b>883,202</b>	<b>-</b>	<b>21,518</b>	<b>169,922</b>	<b>72,695</b>	<b>-</b>	<b>-</b>
<b>Facilities costs:</b>															
Rent and property taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	358	11	-	428	47	-	844	(844)	-	-	58	-	-	-
Telecommunications	10,600	2,250	67	-	2,690	294	-	5,301	5,299	-	-	361	-	-	-
Maintenance and repairs	26,115	5,810	185	-	6,925	804	-	13,724	12,391	-	-	989	-	-	-
Capital expenditures and renovations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other facilities costs - insurance and depreciation	24,051	6,342	305	5,848	7,357	1,291	-	21,143	2,908	-	-	1,721	-	-	3,073
<b>Total Facilities Costs</b>	<b>60,766</b>	<b>14,760</b>	<b>568</b>	<b>5,848</b>	<b>17,400</b>	<b>2,436</b>	<b>-</b>	<b>41,012</b>	<b>19,754</b>	<b>-</b>	<b>-</b>	<b>3,129</b>	<b>-</b>	<b>-</b>	<b>3,073</b>
Family Child Care Stipends	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Other Than Personnel Services (OTPS):</b>															
Family child care stipend	1,650,042	-	-	1,138,350	-	-	-	1,138,350	511,692	-	-	-	-	-	-
Supplies	27,200	11,984	640	-	13,781	2,691	-	29,096	(1,896)	-	144,458	3,331	-	-	-
Equipment under \$5,000	20,000	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-
Training	23,540	1,936	128	244	2,178	534	-	5,020	18,520	-	-	662	-	-	-
Parent services	12,363	813	66	-	891	273	-	2,043	10,320	-	-	339	-	-	-
Instructional field trips	13,020	-	-	-	-	-	-	-	13,020	-	-	-	-	-	-
Transportation	3,000	416	12	294	497	54	-	1,273	1,727	-	-	66	-	-	-
Consultants	6,635	3,192	130	-	3,750	553	-	7,625	(990)	-	-	679	-	-	-
Audit	6,800	-	-	-	-	-	-	-	6,800	-	-	-	-	-	-
Other - postage, advertising	2,200	1,162	76	-	1,309	317	-	2,864	(664)	-	-	393	-	-	-
<b>Total OTPS</b>	<b>1,764,800</b>	<b>19,503</b>	<b>1,052</b>	<b>1,138,888</b>	<b>22,406</b>	<b>4,422</b>	<b>-</b>	<b>1,186,271</b>	<b>578,529</b>	<b>-</b>	<b>144,458</b>	<b>5,470</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,309,050</b>	<b>621,865</b>	<b>34,330</b>	<b>1,314,373</b>	<b>712,927</b>	<b>144,070</b>	<b>-</b>	<b>2,827,565</b>	<b>1,481,485</b>	<b>-</b>	<b>165,976</b>	<b>178,521</b>	<b>72,695</b>	<b>-</b>	<b>3,073</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ 395,035</b>	<b>\$ 91,271</b>	<b>\$ 4,183</b>	<b>\$ 137,581</b>	<b>\$106,289</b>	<b>\$ 17,732</b>	<b>\$-</b>	<b>\$ 357,056</b>	<b>\$ 37,979</b>	<b>\$-</b>	<b>\$ (4,783)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$-</b>	<b>\$(3,073)</b>

# Kingsbridge Heights Community Center, Inc.

## Early Learn Schedule of Head Start Expenditures Budget ID Number: FY14EL-0614

Year ended June 30, 2015

Budgeted Categories

**Head Start Funded Services:**

<b>Personnel costs:</b>	
Salaries	\$512,763
Salaries - COLA	-
FICA	44,312
FICA - COLA	-
Unemployment insurance	13,097
Pension	41,527
Pension - COLA	-
NYC MCTMT	1,966
Workers' compensation insurance	4,045
Health insurance	55,411
Substitutes	-
<b>Total Personnel Costs</b>	<b>673,121</b>
<b>Facilities costs:</b>	
Rent/mortgage (contractor administered)	-
Rent/mortgage (city administered)	-
Utilities (contractor administered)	428
Utilities (city administered)	-
Taxes/water/sewer	-
Insurance (contractor administered)	7,357
Insurance (city administered)	-
Custodial services	-
Telecommunications	2,690
Maintenance/repairs	6,925
Other facility	-
<b>Total Facilities Costs</b>	<b>17,400</b>
<b>Other Than Personnel Services ("OTPS"):</b>	
Parent services	891
Instructional supplies	13,781
Office/janitorial supplies and postage	-
Family child care stipend	-
Training and technical assistance	2,178
Transportation (children)	-
Transportation (staff)	497
Field trips	-
Food services (not funded by CACFP)	-
Consultants (programmatic)	-
Consultants (administrative)	3,750
Other OTPS (postage)	1,309
<b>Total OTPS</b>	<b>22,406</b>
<b>Total Head Start Funded Services</b>	<b>\$712,927</b>
<b>Non-Federal Match-Funded Services (HS):</b>	
UPK funded services (contractor)	\$139,303
UPK funded services (city)	-
Other NFM funded services (contractor)	72,695
<b>Total Non-Federal Match Expense</b>	<b>\$211,998</b>
<b>Head Start Program Expense</b>	<b>\$712,927</b>
<b>NFM Program Percentage</b>	<b>0%</b>
<b>Administrative Expenses:</b>	
Personal service expenses	\$259,554
Facility expense	-
OTPS	-
Non-federal match	-
<b>Total Administrative Expenses</b>	<b>\$259,554</b>
<b>Head Start Program Expense</b>	<b>\$712,927</b>
<b>Administrative Expense Percentage</b>	<b>36.41%</b>
<b>Special Reporting:</b>	
Training and technical assistance (PS/FAC/OTPS)	\$ -
CACFP funded expense	-

Kingsbridge Heights Community Center, Inc.

Early Learn  
Schedule of Fixed Assets Inventory  
Budget ID Number: FY14EL-0614

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*Year ended June 30, 2015*

Description	Date Purchased	Cost
Current year purchases:		
Leasehold Improvements:		
Awning at 231 St. Site	9/26/2013	\$ 1,500
Equipment:		
Telephone System	7/16/2013	2,409
Telephone System	7/16/2013	12,583
		14,992
<b>Total Current Year Purchases</b>		<b>\$16,492</b>

# Kingsbridge Heights Community Center, Inc.

## Early Learn Schedule of Quantitative Program Results Budget ID Number: FY14EL-0614

*Year ended June 30, 2015*

Enrollment

1.	<u>Contracted slots per site</u>	
	a) Early Learn -HS 3101	64
	b) Early Learn -HS 231 St.	115
	c) Family Child Care Network (FCCN)	200
	<b>Total</b>	<b>379</b>
2.	<u>Number of classrooms per site</u>	
	a) Early Learn -HS 3101	4
	b) Early Learn -HS 231 St.	6
	c) FCCN	51
	<b>Total</b>	<b>61</b>
3.	<u>Number of children enrolled by site</u>	
	a) Early Learn -HS 3101	64
	b) Early Learn -HS 231 St.	74
	c) FCCN	171
	<b>Total</b>	<b>309</b>
4.	<u>Number of children in attendance by site</u>	
	a) Early Learn -HS 3101	57
	b) Early Learn -HS 231 St.	67
	c) FCCN	147
	<b>Total</b>	<b>271</b>
5.	<u>The average attendance for contract by site (#4/#3)</u>	
	a) Early Learn -HS 3101	89.06%
	b) Early Learn -HS 231 St.	90.54%
	c) FCCN	85.96%
	<b>Total Average</b>	<b>88.52%</b>

Cost

1.	Total expense for the contract	<b>\$2,827,563</b>
2.	Total expense by site	
	a) Early Learn -HS 3101	\$ 737,037
	b) Early Learn -HS 231 St.	776,153
	c) FCCN	1,314,373
	<b>Total</b>	<b>\$2,827,563</b>
3.	Average cost per slot by site	
	a) Early Learn -HS 3101	\$ 11,516
	b) Early Learn -HS 231 St.	6,749
	c) FCCN	6,572
4.	Average cost per site based on attendance	
	a) Early Learn -HS 3101	\$ 13,617
	b) Early Learn -HS 231 St.	19,618
	c) FCCN	19,235

**Kingsbridge Heights Community Center, Inc.**

**Early Learn**

**Schedule of Pension Contributions to the Cultural Institutions Retirement System  
Budget ID Number: FY14EL-0614**

*Year ended June 30, 2015*

Budget Category	Total Number of Employees	Total Amount of Salaries	Pension Contributions
<b>Child Care Program:</b>			
1. Instructional staff	-	\$ -	N/A
2. Support staff	-	-	N/A
		\$ -	N/A
<b>Head Start Program (Sponsoring Board):</b>			
1. Instructional staff	22	\$495,458	\$68,195
2. Support staff	6	111,073	15,288
		\$606,531	\$83,483